








# Setting Up Your Office Procedures To Allow More Time For Patient Care

According to studies, **doctors spending more time with their patients can expect better medical outcomes.** Keeping the factors of productivity and efficiency out of the picture, this is the biggest reason you would want to allow more time for patient care.



**The following strategies and procedures have been proven to be effective in different types of practices:**

-  Efficient Delegation
-  Create an Efficient Scheduling System
-  Create a System of Visit Planning
-  Confirm All Your Appointments
-  Streamline Check-Ins
-  Streamline Check-Outs
-  Improve Your Hiring Process